



## ACCESS TO WORK AREAS

**We all have to get to our work areas every day.** Frequently that means climbing ladders, crossing ramps, climbing steps, or just walking across the project, and we may do it several times a day.

Knowing that we will be using these ramps, ladders, and walkways, it just makes good sense to ensure they stay clear of hazards or other items that would hinder safe passage. This means addressing dust, weather, sloped work areas, and a few more specific concerns.



### Ladders

Ladders need to be free of clutter and trip hazards at both ends. Hoses, cords, and airlines need to be routed behind or a safe distance away to allow clear access to the ladder. Ladders also need to be secured and extend at least 36" above the landing.

### Walkways

Walkways need to be clear of clutter as well as being stable (should not deflect) and wide enough to be easily used. They must be without exposure to additional hazards.

### Toilets & Hand Wash Stations

Toilets need to be accessible not only for use, but also for service.

### Wet or Dusty Surfaces

Wet surfaces will almost always be more slippery than dry surfaces. Dusty surfaces can take you by surprise and cause you to lose your footing.

### Points to Remember:

- Ensure hoses, cords, and other items are not placed across runways, ramps, and walkways.
- Keep walkways and work areas clear of any unnecessary items.
- Is your work area free of clutter?
- Wet, dusty, and sloped surfaces can cause you to lose your footing.

## TOOLBOX TALKS

### Access to Work Areas

Meeting Conducted

By: \_\_\_\_\_ Date: \_\_\_\_\_

Comments:

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## Attendees:

Print	Signature	Print	Signature
1.		9.	
2.		10.	
3.		11.	
4.		12.	
5.		13.	
6.		14.	
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